

Board of Election Commissioners Meeting
City of Galesburg, Illinois
December 18, 2025 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioners David Christensen and Steve Medhurst, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Jeannette Chernin, Darla Krejci, and Richard Stout.

After reviewing the minutes from the November 20, 2025 meeting, David Christensen made a motion to approve the minutes. Steven Medhurst seconded. Motion carried.

Public Comment – There was no Public Comment

Old Business:

Memo Only Budget— David Christensen provided an overview of the Memo Only Budget. Expenses for the month of November were \$7,357.00 and revenue was \$143.00. The checking balance is \$41,072.00.

2026 Primary Election

Ballot Order Recommendation – The Ballot order recommendation for the 2026 Primary Election is very similar to the 2022 and 2018 Primaries recommendations. A 5% increase in ballots for election day is recommended. The cost for election day ballots, early voting ballots, vote by mail ballots, and the required FED-DEM & FED-REP ballots will be \$5,046.00. If needed, additional quantities can be requested. Also, the Office has the capability of printing smaller quantities with our On Demand Ballot Printer. Steven Medhurst made a motion to accept the recommended ballot order. David Christensen seconded. Motion carried.

Emergency Management Preparation

Emergency Voting Location Replacement Update – **There has not been an Election Day emergency in more than 50 years, but we plan for the possibility.** The Public Library was an emergency voting location for 9 precincts but is now a regular voting location on Election Day. Other current emergency locations are the Hawthorne Gym and the Lake Storey Pavillion. Several inquiries have been sent to other possible facilities with no response. Trinity Lutheran Church has expressed interest. After discussion it was agreed upon to approve Trinity Lutheran as the third emergency site.

Portable Generator for Polling Places – Lisa Watson presented possible generator options. Local Rental Centers are unable to supply sufficient quantities in a timely manner. There are no grants available for purchase of generators for emergency situations. No motion was presented.

Rechargeable Lanterns for Precinct Election Judges – Lisa Watson presented a proposal for the purchase of portable LED lanterns for election Judges. No motion was presented.

New Business:

Annual Levy Check – The Election Office has received the Annual Levy check. The amount of the check was \$129,159.00. There was a delay in that the check was incorrectly made payable to and mailed to the City rather than to the Election Commission.

AECOI December Conference – Roger Williamson and Lisa Watson participated in the conference remotely. The State Board presented updates.

Invoices & Supplies— Steven Medhurst made a motion to approve the invoices for the month of November. David Christensen seconded. Motion carried. Steven Medhurst made a motion to approve the supply list for the month of December. David Christensen seconded. Motion carried.

Schedule January meeting—The next commissioners' meeting was scheduled for Thursday January 15, 2026 at 9:00 a.m.

Other: ES&S needs the local candidate information by January 6, 2026 (10 days earlier than usual). The County Clerk has been contacted and has assured us that he will be able to comply with the requirements.

David Christensen made a motion to adjourn the meeting. Steven Medhurst seconded. Motion carried. The meeting was adjourned at 9:30 a.m.